



Club Constitution and Club Rules

1. Name

The club shall be called Mobberley Junior Football Club (the “Club”). Where there is more than one team in any given age, they shall be known provided with sub names “Bulls”, “Bears” or “Rangers”.

2. Objects

The objects of the Club shall be to provide facilities, promote the game of Association Football, to arrange matches and social activities for its members and community participation in the same in a safe and fun environment.

3. Status of Rules

These rules (the “Club Rules”) form a binding agreement between each member of the Club.

4. Rules and Regulations

(a) The members of the Club shall so exercise their rights, powers and duties and shall, where appropriate, use their best endeavours to ensure that others conduct themselves so that the business and affairs of the Club are carried out in accordance with the Rules and Regulations of The Football Association Limited (“The FA”), County Football Association to which the Club is affiliated (“Parent County Association”) and Competitions in which the Club participates, for the time being in force.

(b) No alteration to the Club Rules shall be effective without prior written approval by a Majority vote of the Committee.

(c) The Club will also abide by The FA’s Child Protection Policies and Procedures; Codes of Conduct and the Equality Policy as shall be in place from time to time.

5. Club Membership

(a) The members of the Club from time to time shall be those persons listed in the register of members (the “Membership Register”) which shall be maintained by the Club Secretary.

(b) Any person who wishes to be a member must apply on the Membership Application Form (also called Registration Form) and deliver it to the Club. Election to membership shall be at the discretion of the Club Committee and granted in accordance with the anti-discrimination and equality policies, which are in place from time to time. An appeal against refusal may be made to the Club Committee in accordance with the Complaints Procedure in force from time to time. Membership shall become effective upon an applicant’s name being entered in the Membership Register. Membership shall apply to the player and their immediate parents/guardians, this shall be considered a ‘family membership.’ Only those over the age of 18 may become a member of the committee or vote on matters.

(c) In the event of a member’s resignation or expulsion, his or her name shall be removed from the Membership Register.

(d) The FA and Parent County Association shall be given access to the Membership Register on demand.



6. Annual Membership Fee

An annual fee payable by each member (excluding volunteered Managers/coaches, committee members and officers) shall be determined from time to time by the Club Committee and set at a level that will not pose a significant obstacle to community participation. Any fee shall be payable on a successful application for membership and annually by each member family. Fees shall not be repayable.

As of August 2023, the current membership fees are as follows:

- i. Annual payment due end of August @ £250
- ii. Bi-Annual payment due end of August and following February @ £125
- iii. Any exception to the above must have extenuating circumstances and must be approved by the committee.

7. Resignations and Expulsion

(a) A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of his/her resignation. A member whose annual membership fee or further subscription is more than two (2) months in arrears shall be deemed to have resigned. The only exception shall be where a case of extenuating circumstances is brought to the committee in which case the committee decision is final.

(b) The Club Committee shall have the power to expel a member when, in its opinion, it would not be in the interests of the Club for them to remain a member. An appeal against such a decision may be made to the Club Committee in accordance with the Complaints Procedure in force from time to time.

(c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the income and assets of the Club.

8. Club Committee

(a) The Club Committee shall consist of the following Club Officers: Chairperson, Treasurer, Secretary, and general committee members namely, Welfare Officer, a Manager or Assistant from each active age group and/or up to five other members, elected at an Annual General Meeting. A maximum of 1 vote per team (age group) is permitted.

(b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting ("AGM") unless otherwise resolved at an Extraordinary General Meeting ("EGM"). One person may hold no more than two positions of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club.

Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting.

The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairperson or in their absence the Club Secretary.

(c) Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.



(d) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than seven days' notice to all members of the Club Committee. The Club Committee shall hold not less than three meetings a year.

(e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee, which arises between Annual General Meeting shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.

(f) Save as provided for in the Rules and Regulations of The FA, and any applicable Competition, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

(g) The position of a Club Officer shall be vacated if such person is subject to a decision of the FA that such person be suspended from holding office or from taking part in any football activity relating to the administration or management of a football club.

9 Annual and Extraordinary General Meetings

(a) An AGM shall be held in each year to:

- i. Receive a report of the activities of the Club over the previous year;
- ii. Receive a report of the Club's finances over the previous year;
- iii. Elect the members of the Club Committee;
- iv. Consider any other business.

(b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made, in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary where possible not less than 14 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 14 days before the meeting.

(c) An EGM may be called at any time by the Club Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing, signed by not less than three members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an EGM may be any business that may be transacted at an AGM.

(d) The Secretary shall send to each member an email written notice of the date of a General Meeting (whether an AGM or an EGM) together with the resolutions to be proposed at least 14 days before the meeting.

(e) The quorum for a General Meeting shall be 50% combination of Officers and age group votes.

(Based on the 2025 committee, a majority of 6 votes will be required, not least 2 votes from the officers or on a majority vote based on a minimum of a quorum 5 committee members present)

(f) The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each age group present shall have one vote, and a simple majority shall pass resolutions. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.

(g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.



Remote Voting and Proxy Voting

Remote Voting:

Members who are unable to attend a General Meeting (AGM or EGM) in person may participate and vote remotely, provided that suitable technology (such as video conferencing or secure online voting platforms) is available and approved by the Club Committee. The Club Secretary shall ensure that all remote participants have access to the meeting and are able to cast their votes securely and confidentially.

Proxy Voting:

A member entitled to vote at a General Meeting may appoint another eligible member as their proxy to vote on their behalf.

- The appointment of a proxy must be made in writing (including by email) and submitted to the Club Secretary at least 48 hours before the meeting.
- The proxy appointment must specify the meeting for which it applies and, if desired, how the proxy should vote on specific resolutions.
- No member may act as proxy for more than one other member at any given meeting.
- Proxy votes shall be counted alongside votes of those present (including remote participants) when determining the outcome of any resolution.

Quorum and Voting:

Members voting remotely or by proxy shall be counted towards the quorum for the meeting. All votes, whether cast in person, remotely, or by proxy, shall have equal validity.

10. Club Teams

(a) Club Committee shall appoint a Club member to be responsible for each of the Club's football teams (also called a Team Manager/Manager).

(b) The Team Managers shall be responsible for managing the affairs of the team. The Managers shall represent the age group at Club Committee meetings. At least one representative (usually the Manager or in his /her absence the assistant) of each team shall be present, where required, at committee meetings.

(c) All teams/age groups will be represented in the Mobberley club colours of Yellow Shirts, Red Shorts and Red socks.

(d) Whilst all MFC Managers/coaches are to make every effort to apply fair game time to all players it is acknowledged and accepted by the club that from time to time the Manager/Coach are permitted to apply discretion based on the physicality of the opposition or importance of fixture to apply appropriate game time. Should this information be known in advance the Manager/Coach should make the relevant players parents aware of the situation. Despite this, all players must always be



encouraged to attend all training sessions, games, warmup and team talks. No player should ever be excluded from attending any fixture or session unless in breach of code of conduct.

(e) No age group manager or assistant has the authority to disband, dissolve any team without the support and backing of the committee - should this be a consideration then the relevant age group manager must call an urgent committee meeting to discuss the facts and options/plan prior to a vote being taken on the matter.

(f) All safeguarding issues instances must be raised to the Club Child Welfare officer, if an immediate welfare concern presents itself then, if necessary, the police must be informed. At all times Managers and coaches must follow the FA guidelines for Child Safeguarding. Any matter of confidentiality/sensitivity must be raised directly with the child welfare officer where further consideration will be agreed to the next steps and communication actions.

(g) Any request from any age group manager to make significant changes to the current standards for example (but not limited to): changing leagues, training arrangements of home pitch locations, must be discussed and presented to the committee at the next committee meeting and only passed with a majority vote.

11. Club Finances

(a) A bank account shall be opened and maintained in the name of the Club (the "Club Account"). Designated account signatories shall be the Club Chairperson, the Club Secretary and the Treasurer. No sum shall be drawn from the Club Account except by approval of the committee or the clause below. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

I. The officers of the club are approved to authorise (with full VAT receipts) the spend of up to £100 without wider approval of the Committee. All requests to spend over £100 will demand a committee vote.

(b) The Club Property shall be applied only in furtherance of the objects of the Club. The distribution of profits or proceeds arising from the sale of Club Property to members is prohibited.

(c) The Club Committee shall have the power to authorise the payment of remuneration and expenses to any member of the Club (although a Club shall not remunerate a member for playing) and to any other person or persons for services rendered to the Club.

(d) The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment.

(e) The Club may also in connection with the sports purposes of the Club:

i. Sell and supply food, drink and related sports clothing and equipment;

ii. Employ members (although not for playing) and remunerate them for providing goods and services, on fair terms set by the Club Committee without the person concerned being present;

iii. Indemnify the Club Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

(f) The Club shall keep accounting records for recording the fact and nature of all payments and receipts so as to disclose, with reasonable accuracy, at any time, the financial position, including the assets and liabilities of the Club. The Club must retain its accounting records for a minimum of six years.

(g) The Club shall prepare an annual "Financial Statement", in such format as shall be available from The FA from time to time. The Financial Statement shall be presented to and approved by members at the Annual General Meeting. A copy of any Financial Statement shall, on demand, be forwarded to The FA.



(h) At the discretion of the committee, and subject to funds being available, the club will contribute up to 50% of the cost towards the hire of a team bus/coach to facilitate team travel to and from the venue should any team reach a Cup final or up to a maximum of £300 to facilitate an after match event - correct at season 2025/26.

12. Dissolution

(a) A resolution to dissolve the Club shall only be proposed at an Emergency General Meeting and shall be carried by a majority of at least three quarters of the members present.

(b) The dissolution shall take effect from the end of the current playing season and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

(c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club, shall be transferred to another Club, a Competition, or Charity.

CLUB OFFICERS AND WELFARE 2025/26

Club Chairman – Steve Done

Club Secretary – Sally Brown

Treasurer – Paul Jackson

Child Welfare Officer – Paul Booker



Mobberley Football Club

Criteria Ethos - Introduction of a new team affiliated to MFC

1. Funding:
 - a) Where relevant (where a team/age group is not entered into a league) a Pay per play scheme will be adopted for training and matches at the prevailing rate at the time of registration. This scheme will be based on a per player, per session at £5.
 - b) Once a new team is introduced and registered for a league the stand payments will apply:
Annual payment due end of August @ £250
Bi-Annual payment due end of August and following February @ £125
2. Training:
 - a) Training facilities must be organised via the club secretary, where facilities are unavailable the relevant coach may seek alternative venues and propose to the club committee at the next committee meeting.
 - b) Training must not interfere with current league games or training currently in place and at the time of team implementation. In the event of bad weather, the committee reserve the right to request pitches for league games are protected (not used). If this occurs refer to point 2a to acquire alternative facilities.
 - c) Existing Equipment can be used if it does not affect in any way arrangements already in place.
3. Team Ownership:
 - a) A coach, (FA Level 1 qualified) and assistant coach (Emergency First Aid and Safeguarding) must be in place for team to function within FA recommended Safeguard rules – all personnel must also be eDBS checked by the FA.
 - b) Subject to agreement a 'stand-in' assistant/coach (if available) may be used if it does not conflict with teams already in place. For example, it may be possible to use a current coach for a development role as a development year will likely be training only.
4. Team Structure/squad size guidelines:



- a) Due to MFC ethos of fair game time where possible (at the discretion of the team Manager) the team should consist of the relevant player numbers for that age group with 4 substitutes - This is the recommended guideline.
 - For example, at under 8, 5 a side plus 5 substitutes (total 10 players registered).

FA Guidelines for squad sizes:

| Age Group - (Range) | Playing Format | Maximum Squad size |
|---------------------|----------------|--------------------|
| U7's to U8's | 5 a-side | 10 players* |
| U9's to U10's | 7 a-side | 14 players |
| U11's to U12's | 9 a-side | 15 players |
| U13's to U18's | 11 a-side | 16 players |

*Should a new team squad size exceed the maximum squad size as stated above, this should be raised with the committee with the expectation that a second team will need to be registered. Subject to the circumstances the committee will decide the outcome of the matter.

No players should be turned away from existing teams nor be adversely affected by these criteria.

- b) The players should be from that age group only, any player 1year below the teams age group may be registered at discretion of the age group coach, if squad numbers require it.
5. League registration
- a) All above conditions to be met by the June preceding start of league year (September) for a team to be registered in the league.
 - b) Match facilities if required will also need to be acquired by June preceding start of league in September.
6. Financial Support
- a) MFC (subject to funds being available) will support FA coach training costs under point 3a if point 1b is met with sufficient players registered.
7. Development teams

Due to the nature of starting a young team section 4a and section 5 is not applicable to development teams. All will become applicable when they register for a league which is commonly started at School Year 3 (Under 8's). Should the above be achieved then it may be achievable to register an Under 7 team.



MOBBERLEY
FOOTBALL CLUB